

MANDATE FOR ACCOUNTS OF SOCIETY, CLUB OR ASSOCIATION

Name :

Address :

To The Hongkong and Shanghai Banking Corporation Limited

At a meeting of the Committee duly held at

..... on the 200..... the following resolutions were passed:

1. That a current account/current account and savings account/savings account* be opened/ continued *with the Hongkong and Shanghai Banking Corporation Limited and any other account or accounts as may be subsequently directed by any.....of the members of the Committee or by
Number
.....
2. That the bank be instructed to honour and comply with all cheques, promissory notes and other orders drawn, and all bills accepted on behalf of the Society / Club / Association, whether the current account be in credit or overdrawn, to comply with all directions given for or in respect of any account or accounts of any kind whatsoever on behalf of the Society / Club / Association, and to accept and to act upon all receipts for monies deposited with or owing by the Bank on any account or accounts in the name of the Society / Club / Association provided that such cheques, promissory notes, orders, bills, directions or receipts are signed by any
..... of the members of the committee or by
..... and such signature/s shall be sufficient authority and bind the Society / Club / Association in all transactions between the Bank and the Society / Club / Association.
3. That anyof the members of the Committee or.....
.....be authorised to withdraw and deal with any of the Society's / Club's / Association' securities or property or documents of title thereto which may be deposited with the Bank for safe custody or in safe deposit from time to time, whether by way of security or otherwise.
4. That anyof the members of the Committee or.....
.....be authorised to arrange with the Bank for advances to the Society / Club / Association by way of discount, loan, overdraft or otherwise, and for the granting of credits and the issue of guarantees by the Bank from time to time as required, and to sign on behalf of the Society / Club / Association any form of deposit and withdrawal, Memorandum of Deposit, Letter of Trust, Mortgage Hypothecation and Pledge relating to any securities and property or documents of title relating thereto to secure the said advances and any obligations, undertakings, instructions, guarantees, indemnities and counter indemnities, and any other documents which may be required by the Bank in connection with the aforesaid facilities.
5. That in the absence of any directions to the contrary, all accounts subsequently opened shall be operated and dealt with upon the terms set out above insofar as the same may be applicable.
6. That the Bank be forthwith supplied with a copy of the Rules of the Society / Club / Association and of each amendment thereto as soon as the same has been made.

I hereby certify that the foregoing are true copies of the Resolution as entered in the Minute Book and are in accordance with the Rules of the Society / Club / Association.

Dated thisday of200.....

.....
Chairman of Meeting

NB. ALL AMENDMENTS MUST BE INITIALLED BY THE CHAIRMAN OF THE MEETING.

* Delete whichever is not applicable.

Authorised Signatories

Names in full

Specimen Signatures

.....
(Capacity).....
.....
(Capacity).....
.....
(Capacity).....
.....
(Capacity).....

Sent herewith are the following documents:

1. Copy of the Rules of the Society / Club / Association.
(Only in the case of an unregistered Society, Club or Association)
2. A certified copy of the Certificate of Registration together with a certified copy of the By-Laws of the Society and the amendments thereto.
(Only in the case of a Society registered under the Co-operative Societies Law No.5 of 1972)
3. A certified copy of the Certificate of Registration together with a certified copy of the Constitution and Rules and amendments thereto.
(Only in the case of a Trade Union within the meaning of the Trade Unions Ordinance Cap 138 of the Revised Legislative Enactments of Sri Lanka)