

HSBC  
The Manager  
Operation Centre  
No163 Union Place  
Colombo 2

Dear Sir/Madam,

**Request to avail the Debt Moratorium for COVID-19 affected businesses and individuals as directed by the Circular No 10 of 2020 of the Central Bank of Sri Lanka.**

**Overdraft Account No/s - \_\_\_\_\_**

I/We, the undersigned kindly request The Hongkong and Shanghai Banking Corporation Limited ("HSBC") to make available to me/us the following benefits under the Payment Holiday scheme to defer the recovery of the interest payable in respect of the above mentioned overdraft(s)/facility(ies) account number(s).

Payment Holiday period ..... Months

Name of Employer .....

Nature of Business .....

(Kindly attach an income proof which can be your last two months pay slips / bank statements indicating salary transfers along with an employment identification or letter from your employer indicating a reduction in salary)

I/We understand and acknowledge that in the event HSBC postpones my/our current repayment date at my/our request (not being the repayment date of the first interest payment of the overdraft(s)/facility(ies)), HSBC shall schedule and convert the amount of interest accrued for payment during the Payment Holiday period of the Moratorium to a Term Loan with a tenor of 12 months as a new loan/facility (under a new loan/facility account number) repayable by me/us during a period of maximum of twelve(12) months in equal monthly installments commencing from 1 April 2021 at 4% per centum annual interest as at 1 April 2021 subject to and being bound by the Bank's Term Loan terms and conditions available in the Bank's public website at [www.hsbc.lk](http://www.hsbc.lk)

I/We furthermore understand and acknowledge that except for the matters stipulated above, the general terms and conditions of the relevant overdraft(s)/facility(ies) shall continue to apply for the repayment of the overdraft(s)/facility(ies).

I/We also declare and accept that this letter of request and the other documents attached there to shall be sent to HSBC by me/us via my/our email and that HSBC shall consider them to be legally and binding on me/us.

Yours faithfully

.....

.....

Full name	_____	_____
NIC number	_____	_____
Customer number	_____	_____
Date	_____	_____
Mobile number	_____	_____
Email	_____	_____